


To: **Members of the Supporting People Commissioning Body**

***Notice of a Meeting of the Supporting People
Commissioning Body***

Friday, 17 June 2011 at 10.00 am

County Hall, New Road, Oxford



Peter G. Clark
County Solicitor

June 2011

Contact Officer: **Sue Whitehead**
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Membership

Chairman – Councillor Debbie Pickford – Cherwell District Council

Councillors

Councillor Dorothy Brown	- South Oxfordshire district Council
Councillor Roger Cox	- Vale of White Horse District Council
Councillor Arash Fatemian	- Oxfordshire County Council
Councillor Verena Hunt	- West Oxfordshire District Council
Stephen Czajewski	- Thames Probation Service
Graham Stratford	- Oxford City Council
Fenella Trevillion	- Oxfordshire

Notes:

- **Date of next meeting: 16 September 2011**

The agenda is attached

AGENDA

1. **Apologies for Absence and Substitutions (if applicable)**
2. **Declarations of Interest (all members of the Body shall be responsible for deciding whether they have a declarable interest, in accordance with the Codes of Conduct of their own organisation , if applicable)**
3. **Petitions and Public Address**

Members of the public may speak on a matter included on the agenda by giving notice to the Contact Officer by the deadline of 9.00 am on the morning before the meeting.

Advice on addressing a meeting can be found on the Council's website.

4. **Minutes (Pages 1 - 4)**

To approve the minutes of the meeting held on 25 March 2011 (**SP4**) and to receive information arising from them.

For Decision

5. **Supporting People Strategy 2011-16 (Pages 5 - 70)**

Forward Plan Ref: 2011/087

Contact: Natalia Lachkou, Supporting People Programme Manager Tel: (01865) 894858

Report by Supporting People Programme Manager (**SP5a-c**).

The partnership reviewed Oxfordshire Supporting People Strategy in 2010-11 and set strategic and financial objectives for the programme in 2011-2016. Outcomes of this review were presented in the draft Supporting People strategy for 2011-16 which was discussed at the last meeting.

This draft strategy was subsequently used to inform further discussions with key stakeholders. Feedback generated by these discussions is summarised in a report attached at **SP5a**.

The Core Strategy Group at its meeting on 1 June discussed this feedback and agreed to revise the draft strategy as per recommendations set out in the report. Final draft of the strategy is attached at **SP5b**. This strategy is accompanied by a programme delivery report which is attached at **SP5c** for reference.

The officers have also recommended that future reviews of the strategy take place annually, starting from 2012-13. It is suggested that format for these annual reviews is considered further and formalised during the programme review taking place this year. It is also suggested that other recommendations set out in the report are taken forward by the programme review.

The Core Strategy Group RECOMMENDS that the Commissioning Body approves the Supporting People strategy 2011-16.

For Information

6. Supporting People Budget 2010-11 Final Report (Pages 71 - 72)

A smaller than originally planned surplus was achieved in 2010-11, as part of managing the impact of 5% annual reductions in Oxfordshire's Supporting People Grant.

The budget monitoring report attached at **SP6a** shows the Administering Authority achieved a surplus of £383 compared with the surplus of £29,047k forecast in November 2010.

This smaller surplus is the net result of various changes in the budget, some of which reflect the inherent uncertainty relating to forecasting the results of means-tests for long term chargeable services; others reflecting additional pressures that presented during the year in some service areas. Further explanation of these changes is given in the report.

The report shows the overall picture by client-group. The same picture broken down both by client-group and district for the benefit of individual partners is being produced. This report would be tabled at the meeting.

7. Supporting People Budget 2011-12 (Pages 73 - 76)

Oxfordshire County Council starts budget monitoring from May spend in each financial year.

The first budget monitoring report for 2011-12 is attached at **SP7a**.

This report shows the budget for the year and expenditure incurred in the first two months of the year. The administering authority is also working on designing a new report for showing expenditure by district area.

Report attached at **SP7b** is the first report showing progress made with delivering the efficiency savings programme. Meetings with providers commenced in May and will continue in June. To date providers have responded in a constructive and positive manner to these requirements, which is welcome. These discussions generated a number of proposals which identified a third of the required efficiency target. Further progress reports would be provided at future meetings.

8. Supporting People Programme Review 2011-12 (Pages 77 - 100)

Report attached at **SP8a** provides the first progress update on this review. Further information is provided in papers **SP8b-f**.

Members of the Commissioning Body are requested to comment on this report and provide a steer for the next stages of the review.

9. Taking Personalisation Forward (Pages 101 - 112)

Papers attached at **SP9a-c** provide information to start a discussion about how Supporting People programme could respond to the personalisation agenda as a whole. Similar discussions took place at the Core Strategy Group and Provider Forum meetings in June. Comments and suggestions received would be used to inform further work but the 'Benchmarking and Best Practice' working group, which has been tasked to lead on this aspect of the programme review.

Members of the Commissioning Body are requested to comment on issues raised in these papers and provide a steer for the next stages of this work.

10. Annual Plan 2011-12 - Progress Report (Pages 113 - 116)

A report attached at **SP10a** gives information about any items in the Annual Plan which the administering authority is not on track to deliver and a table is attached at **SP10b** showing progress against the Annual Plan.

11. Date of Next Meeting

The next meeting will be held in Meeting Room 3, County Hall on 16 September 2011.
